

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

POSITION TITLE: FOOD SERVICE I

DEFINITION: Under the direction of the School Nutrition Director or designee, assists in the preparation and serving of foods and the subsequent cleaning of food service equipment and facilities.

ESSENTIAL FUNCTIONS: *Duties may include, but are not limited to the following:*

- Prepare, set up, and serve food and beverages
- Clean work and serving areas, utensils, trays, and equipment
- Assist in the storage and refrigeration of food
- Other duties as assigned

QUALIFICATIONS:

Knowledge of:

- Basic food service
- Basic baking principles
- Proper safety and sanitation principles as applicable to food service
- Proper kitchen maintenance

Ability to:

- Follow oral and written directions
- Develop and maintain cooperative working relations with those contacted in the course of the work
- Operate basic kitchen equipment

EDUCATION AND EXPERIENCE:

- Any combination of education and experience that would likely provide the knowledge and abilities listed herein
- Completion of twelfth grade
- Experience in food serving
- Operation of basic kitchen equipment

PHYSICAL REQUIREMENTS: *of this position are, but not limited to the following:*

Ability to:

- Sit for extended periods of time
- Stand in one area for extended periods of time
- Stand and walk for extended periods of time
- Ascend and descend steps
- See for the purpose of observing accuracy of reports and documents

POSITION TITLE: FOOD SERVICE I, Continued

- The ability to listen to and understand information and ideas presented through spoken words and sentences
- The ability to communicate information and ideas in speaking so others will understand
- Communicate using the telephone and radio
- Push/pull, squat, turn, twist, bend, and stoop
- Lift and carry 40 lbs. and occasionally lift and carry equipment and supplies weighing up to 50 lbs
- Reach in all directions
- Think clearly and rationally to solve problems, make good judgments and decisions
- Perform the essential functions of this position in an accurate, neat, timely fashion
- Ability to meet the travel requirements of this position

WORKING CONDITIONS:

Indoor environment subject to bending, crouching, pushing, pulling and lifting equipment and supplies, reaching in all directions, long periods of standing and working with solvents and detergents

LICENSE OR CERTIFICATE:

- Possession of a valid California Driver's license
- Valid CPR/First Aid Certification is desirable

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job. Pacific Grove Unified School District adheres to the provisions of the Americans With Disabilities Act regarding reasonable accommodation procedures